



**VOLUNTEER &
COMMUNITY MEMBER**
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INFO SESSIONS

COVID-19 Re-opening Update | July 7, 2021



LITERACY
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Let's get on the same page...

- **Layton Center operations have been consolidated into LSW Downtown**
 - Focus on virtual and hybrid programming
 - Satellite locations and partnerships to increase southside scope
- **LSW will be on-site at the Milwaukee County Jail**
- **Milwaukee Public Schools locations are expected to reopen this fall at limited capacity**
 - More information to follow





City of Milwaukee:

In accordance with the CDC guidance, fully vaccinated individuals can safely resume activities without wearing a mask or physically distancing. Those who are not yet vaccinated should continue to wear a mask when in public to keep themselves and those around them safe.

LSW strongly recommends that staff, volunteers, and students consider receiving a COVID-19 vaccination.

- Those who choose to not get vaccinated are required to wear a mask while on-site at all LSW locations. **No exceptions.**
- Those who are vaccinated will not be required to wear a mask unless you are interacting directly with another individual within a 6-foot radius.
- LSW staff who are behind a plastic partition and vaccinated are not required to wear a mask.

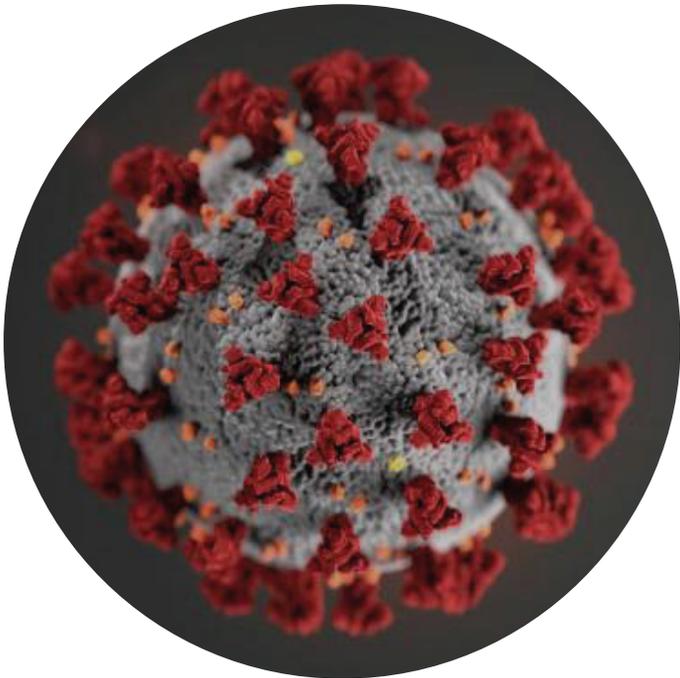


Daily Health Screenings

- **All staff, volunteers, and students will be required to complete a daily health screening to certify that they do not have symptoms associated with COVID-19:**

- ⊘ Fever or chills
- ⊘ Cough
- ⊘ Shortness of breath or difficulty breathing
- ⊘ Fatigue
- ⊘ Muscle or body aches
- ⊘ Headache
- ⊘ New loss of taste or smell
- ⊘ Sore throat
- ⊘ Congestion or runny nose
- ⊘ Nausea or vomiting
- ⊘ Diarrhea

- **or had recent contact or potential exposure to COVID-19.**



Daily Health Screenings (continued)



- Please plan to show up for your classes or tutoring sessions 10-15 minutes early to allow for the time necessary to get a temperature check and complete the health screening.



- You will be required to use hand sanitizer and/or wash your hands upon entry to LSW locations.



- LSW will be prepared to revert exclusively to virtual learning, if needed. We ask that staff, tutors, and students assume that we could have to move back to distance and virtual learning at a moment's notice.



- If you are sick, stay home.

One-on-one in-person tutoring to resume (limited capacity) September 7, 2021



- **Both tutors and students will be required to wear a mask regardless of vaccination status.** No exceptions will be made.



- Tutors and students will also be required to sign a COVID-19 waiver.



- If a tutor or student prefers to not wear a mask or sign the waiver, virtual one-on-one tutoring remains an option for everyone.

In-person classes will partially resume on September 7, 2021



- In-person classes will vary by LSW location.



- In-person class capacity will be determined based on the size of the room in which the class is held. Typically, in-person classes will be no larger than 15-18 students.



- In classrooms where there is more than 6 feet of distance between students and individual seats/tables, vaccinated students will not be required to wear a mask.



- Students attending in-person classes will be required to sign a COVID-19 waiver.

We all can do our part

- **LSW staff will have extra hand sanitizer, Clorox wipes, and/or Lysol spray and paper towel near all program learning areas (ask your program staff for specifics). We will continue to request that:**



- Volunteer tutors spray/wipe down their individual learning stations (tabletops, desks, etc.) before the beginning and at the end of their tutoring sessions.
- Students using individual tables for small group sessions should spray/wipe down their areas before the beginning and at the end of their class or tutoring session.

Some additional items:

- **The Milwaukee County Jail location and HSED classes will remain virtual this fall.**
- **The kitchen area of LSW's Downtown Center will remain closed until further notice. This means no food or coffee will be provided.**



LSW staff are responsible for:

- **Daily health screening of oneself, students, volunteers**
- **Reminding students and volunteers about the health screening that will need to be completed each time they visit on-site**
- **Ensuring that all students and volunteers who will be on-site and in-person have completed a COVID-19 waiver**
- **Ensuring that our mask-policy is being followed where it applies**
- **Showing students and volunteers where the cleaning supplies are and reminding them to wipe down their stations before and after classes**

Volunteer Updates

- **Virtual orientation video**
- **Online application**



Volunteer opportunities



- **Summer virtual tutoring**
- **Milwaukee County Jail virtual tutoring**
- **Fall tutoring virtual or in-person**

Apply at www.literacyservices.org/volunteer

Or email Madison at Madison@literacyservices.org

August tours

- **LSW has reconfigured our spaces to allow for social-distancing.**
- **We will be offering tours in August ahead of our re-opening for those who are returning in-person so that they can better understand the buildings' new layouts and spatial purposes.**
- **Downtown Re-Imagined Tours:**



August 24th at 5pm



August 25th at 12pm

Next steps:



- **You will receive a follow-up email tomorrow**
- **We are creating an online health screening, but paper copies will also be available for all sites**
- **The COVID-19 waiver will be available in the next couple of weeks**
- **A volunteer email will go out towards the end of July/beginning of August with additional updates**



This is just the beginning

- **LSW hopes to gradually increase in-person options throughout 2021-2022.**
- **By spring, our hope is that we will be able to operate in-person at 100% capacity with our newly-designed and reconfigured spaces.**